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1. My Dashboard
2. Profile Manager

- Above seen is the screen for My Dashboard, this screen is divided into different sections like shown in the above figure.
- The section which is highlighted in a rectangle on the top right is the name of person and the Associate ID who has logged in.
- There is also a log off link, upon click on it, one will be logged off from the system.
- This gives the entire picture of the person logged in, the first section which is the ‘My Profile’ gives the entire details of the associates profile.
- The Business Summary gives the details of the Miles for that associate including the Left and the Right Miles.
- The Credit Balance section gives the available Credit Balance and also the available MV.
- The section ‘Shopping’ gives the Order Details of the associate.
- The Recognition Level Status gives the current level of the associate.
- The News section is a scrolling one which gives the news about any offers.
2.1. **Sponsor Details**

- The Sponsor Details gives the details of the Sponsors who has sponsored for that particular associate.
- It has the Sponsor’s ID, the Name, Father/Husbands Name and the Contact Number.
2.2. Direct Reference Details

- Above is the screen for Direct Reference Details, it gives the details of referrals under the associate logged in.
- It gives both, the Left and the Right Reference
2.3. Personal Details

- Above seen is the screen for Personal Details, this gives the entire Profile picture of the associate who has logged in.
- The details are as is on the registration form (also the edits done later by the associate).
- This way associates sees his/her details and can change accordingly by sending an email to the admin.
2.4. NEFT Enrollment

- Above seen is the screen for NEFT Enrollment, it would have the complete account details.
- There is a ‘Change Details’ button at the bottom, upon click on the button, it enables the user to change the details of the account.
- Once the associate clicks on the Change Details it would allow the user to edit the fields, the fields that are in red are mandatory fields which needs to be filled, failing which one would not be able to exit.
3. My Commissions

3.1. Week Sale Incentives

- Above seen is the screen for Week Sale Incentives, it gives the complete picture of Miles, Commission for that particular week.
- It also gives the Left and Right Miles for every Miles as shown in the picture.
- There are search filters provided, where the associate can filter his/her search using the filters.
- The fields in the grid below gives the details of the search result.
- The last column ‘Action’ has a View link, on click on that link it gives a detailed log, shown below.
3.1.1. Week Sale Incentive - Details

- Above seen is the detailed picture of Week Sale Incentive
- The search filters help users to search by Miles From ID, Miles and Order No
- As seen it has the Smart ID, Week No and the grid below has the values Miles from ID, Order No, Order Miles, Personal My Miles, Group Miles, and Group My Miles
- The Export to Excel and PDF helps users to export the file in the specific format
### 3.2. Weekly Sales Statement Ledger

- Above seen is the screen for Account Info(temporary) in My Commissions
- It gives the details of the order placed by the associate and the team in any of the branches
- The search filters provided here are Week No, Miles From ID and Miles
- There are Miles Category provided in the below grid, below that there is the Account Info Temp grid which has the values Branch, Order Number, Order Amount, Transaction Amount, Miles from ID, Miles, My Miles, Personal Group Miles, Group Miles, Group My Miles and the Total Net Miles. The Group Miles and Group My Miles have the Left and Right which gives the respective details
- The Export to Excel and PDF gives the ability for the users to export the data in Excel and PDF format
3.3. Weekly Sales Statement

- Above seen is the screen for Account Info
- This is the complete account information of the associate who has been logged in
- The grid below gives the entire Account Information with the fields Week No, Miles from ID, Miles, Personal My Miles, Group Miles, Group My Miles
- The Export to Excel and PDF links gives user the option to download the data in either Excel or PDF format
4. My Business Tool

4.1. My Genealogy

- Above seen is the screen for Genealogy, Tree format
- This screen has a provision to enter the Smart ID (highlighted in RED), upon entering the Smart ID it displays the entire tree structure genealogy for that Smart ID
- The orange circle is a link which says 'To Parent', upon click on the link the page scrolls up to the parent ID
- The two rectangles highlighted in black actually gives the Count and Total Miles as shown
- On mouse hover each of the associate ID, it gives the complete details of that particular associate. It gives the details like City, State, Location, Sponsor ID, Sponsor, Position, Recognition and Status
- Status are actually the status codes which are shown blow (highlighted in Yellow)
4.2. List View

- Above seen is the screen for Genealogy, List format
- This screen has a provision to enter the Smart ID (highlighted in **RED**), upon entering the Smart ID it displays the entire tree structure genealogy for that Smart ID
- The two rectangles highlighted in black actually gives the Count and Total Miles as shown
- The list has the fields smart ID, Name, Sponsor ID, Sponsor Name, Status and Recognition Level
- Status are actually the status codes which are shown blow (highlighted in Yellow)
5. My Credit Balance

5.1. Virtual Credit Balance

- Above seen is the screen for Virtual Credit Balance.
- There are search criteria provided, like the Reference No and Transaction Type. Transaction Type has two values in the drop down, Credit and Debit.
- The red rectangle highlighted on the top right gives the Available Credit Balance for that particular user who is logged in.
- The grid below has the fields Opening Amount, Closing Amount, Transaction Amount, Transaction Date, Reference No, Remarks and Transaction Type.
- The grid below gives the Total Virtual Credit Balance.
- The pagination below gives the total number of pages available.
5.2. Physical Credit Balance

- Above seen is the screen for Physical Credit Balance.
- There are search criteria provided, like the Voucher No, Voucher Date and Is Redeemed.
- The grid below has the fields Voucher No, Voucher Amount, Voucher Date, Redeem Amount and Is Redeemed.
- The physical vouchers are nothing but the MVs that are provided.
- The pagination below gives the total number of pages available.
6. My Shopping

6.1. My Orders

6.1.1. Below 100 Miles

- Above seen is the screen order which are below 100 Miles
- The search filters provided are Order Number, Branch Name, Total Amount, Miles, Billing Week No, Invoice Number, Order Date From, Order Date To and Dispatch Status
- The grid below populates the data based on the search criteria
- The grid below has the values Order No, Branch Name, Order Amount, Order Miles, Order Date, Billing Week No and Dispatch Status
6.1.2. Above 100 Miles

- Above seen is the screen order which are Above 100 Miles, all the products these are above 100 Miles are shown here
- The search filters provided are Order Number, Branch Name, Total Amount, Miles, Billing Week No, Invoice Number, Order Date From, Order Date To and Dispatch Status
- The grid below populates the data based on the search criteria
- The grid below has the values Order No, Branch Name, Order Amount, Order Miles, Order Date, Billing Week No and Dispatch Status
- The examples below clearly explains the screen
6.2. Cancelled Orders

- Above seen is the screen for all the Cancelled Orders for that particular associate who has been logged in.
- There are search filters provided, Order Number, Order Date From and Order Date To.
- Upon selecting the Order Dates, the products those are cancelled would be shown below in the grid.
- The grid has the fields Order number, Order Amount, Order Miles, Order Date and Remarks.
- Each Order Number is clickable, upon click on each of them there would be three sections as shown, Product Details, Payment Details and Invoice Details.
- In the Invoice Details, the Invoice is also clickable which shows the entire details of the Invoice.
6.3. Deactivated Orders

- Above seen is the screen for all the Deactivated Orders
- The search filters provided are Order Number, Order Date From and Order Date To
- The grid below has the values Order Number, Order Amount, Order Miles, Order Date and Remarks
- Upon selecting the From and To Dates the grid would populate the data of all the deactivated orders
7. My Queries

- Above seen is the screen for My Queries
- There is only one filter option where the user has to choose the status, the values in the status are New, Open, On Hold, Resolved and Closed
- The grid below has the fields Ticket ID, Category, Query, Status and Remarks
- This screen basically has all the queries listed
- There is an Add a Query button at the bottom of the screen (highlighted in black), on click on that button the associate will be able to add a new query
7.1. My Query – Add New Query

- Above seen is the screen for Add New Query
- There is a Category drop down, which has the values, associate would ideally choose a category and then write the query
- Upon click on Save the query would get saved under the selected category
8. Reports

8.1. Weekly Pending Sale Order

- Above seen is the report for Weekly Pending Sale Order
- All the pending Sale Order for that particular week number is shown in this report
- The first section of this report gives the miles details of the associate, there is a mile category, Left Side, Right Side and the Total miles
- There are search filters provided, Branches, Weeks, State and My Miles are the filters, upon selecting the filters the data is populated
- The grid below where the data is populated has the fields, Smart ID, Name, Sale Order Number, Billing Week, Billing Date, Billing Branch, State, City, Location, Order Miles, Pending Reason, Sponsor ID, Sponsor Name, Status, Reactivation Week, Reactivation Date, Reactivated By and Reactivation Remarks
- Once the branch is selected from the drop down it shows all the pending sales order for that branch along with the reason for pending
- The Export to Excel and PDF links allows the user to download the data in either Excel or PDF format
8.2. My Earning Details

Above seen is the report for My Earning Details, it gives the entire earning amount for that particular week for that particular associate, by default it gives latest generated week.

This screen has search filters of Week No, Financial Year, Personal Sales Incentive, Group Sales Incentive and MV Amount, associate would be able to choose either of these filters to get the data.

The grid below has the fields Personal Sales Incentive, Group Sales Incentive, Gross Amount, MV Amount, TDS Amount, Processing Fee, Deductions and Net Amount.

The Export to Excel and PDF links allows the user to download the data in either Excel or PDF format.
8.3. My Renewal Miles Requirement

My Renewal Miles Requirement

Total My Miles: 75.18
Required Miles for Renewal: 0.00

Nominee Details
- Nominee Name: Gunmaart
- Nominee Relationship: Son

Renewal Details
- Registration Date: 02-Jun-2001
- Expiry Date: 02-Jun-2015
- Activation Date: 13-May-2014
- Renewal Date: 03-Jun-2015

<table>
<thead>
<tr>
<th>Receipt No</th>
<th>Receipt Date</th>
<th>Activation Status</th>
<th>Renewal Applied In (Branch)</th>
<th>Next Renewal Date</th>
<th>Expiry Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-Jun-2004</td>
<td>Approved</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>13-Jun-2003</td>
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<td></td>
<td></td>
<td></td>
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<td>DU/BR/DLS/14-15/RN/08447</td>
<td>04-May-2012</td>
<td>Approved</td>
<td>Delhi</td>
<td>17-May-2013</td>
<td>16-May-2013</td>
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<td>14-May-2010</td>
<td>Approved</td>
<td>Delhi</td>
<td>22-May-2011</td>
<td>21-May-2011</td>
</tr>
</tbody>
</table>

- Above seen is the report for My Renewal Miles Requirement, it gives the renewal miles for that particular associate, by default it gives all the renewal miles.
- The grid below has the fields Receipt No, Receipt Date, Activation Status, Renewal Applied in, Next Renewal Date and Expiry Date.
8.4. **Downline member renewal Status**

Above seen is the report for Downline member renewal status, it gives the all the Downline associate renewal status, by default it gives latest generated week.

This screen has search filters of Smart ID to get the data.

The grid below has the fields Receipt No, Receipt Date, Activation Status, Renewal Applied In, Next Renewal Date and Expiry Date.
8.5. View My Team Achievers - Year Wise

Above seen is the report for View My Team Achievers – Year Wise, it gives all the team achievers for a associate

This screen has search filters of Smart ID, Node, States, Recognition Year and Achiever Level, associate would be able to choose either of these filters to get the data.

The grid below has the fields Smart ID, Customer Name, Recognition Level, Recognition Year, State, City, Location..
8.6. Commission Earn By Downline Team

- Above seen is the report for Commission Earn By Downline Team, it gives all the team commissions for an associate.
- This screen has search filters of Smart ID, Node, weeks, Personal Sales Incentive, Group Sales Incentive and Total Net Sales Incentive, Associate would be able to choose either of these filters to get the data.
- The grid below has the fields Week No, Smart ID, Customer Name, Sales Incentive, Paid Miles, CF Miles.
8.7. Sale Statement – Ledger

- Above seen is the report for Sale Statement – Ledger
- The first part of the screen gives the summary of the Miles Category, Left, Right and Total Miles for that associate
- The filter provided in this screen are Branches, Weeks, States and My Miles
- Upon selecting the filters the grid populates the data
- The grid below has the fields Smart ID, Name, Sale Order No, Billing Week, Billing Date, Billing Branch, State, City, Location, Order Miles, Sale Type, Status
- The Export to Excel and PDF links allows the user to download the data in either Excel or PDF format
8.8. Sale Statement

- Above seen is the report for Sale Statement
- The first part of the screen gives the summary of the Miles Category, Left, Right and Total Miles for that associate
- The filter provided in this screen are Branches, Weeks, States and My Miles
- Upon selecting the filters the grid populates the data
- The grid below has the fields Smart ID, Name, Sale Order No, Billing Week, Billing Date, Billing Branch, State, City, Location, Order Miles, Sale Type, Activation Week and Activation Date
- The Export to Excel and PDF links allows the user to download the data in either Excel or PDF format
8.9. View Refund Ids Of My Team

- Above seen is the report for View Refund Ids of My Team
- The filter provided in this screen are Financial Year, Weeks, Smart ID, Node and States
- Upon selecting the filters the grid populates the data
- The grid below has the fields Smart ID, Customer Name, State, City Location, Sale Order Miles, Billing Date, Billing Week, and Deactivated Miles.
8.10. **View Product Exchange Of My Team**

- Above seen is the report for View Product Exchange Of My Team.
- The filter provided in this screen are Financial Year, Weeks, Smart ID, Node and States.
- Upon selecting the filters the grid populates the data.
- The grid below has the fields Smart ID, Customer Name, State, City Location, Sale Order Miles, Billing Date, Billing Week, and Deactivated Miles.
8.11. **My Sales Graph Analysis**

- Above seen is the report for **My Sales Graph Analysis**.
- The filter provided in this screen **Graph Mode(Week,Month..)**
- Upon selecting the filters the grid populates the data
- The grid below has the fields **Week No, Order Miles, My Miles, Group My Miles, Group Miles.**
8.12. **Product Wise Sale Data**

- Above seen is the report for Product Wise Sale Data.
- The filter provided in this screen States, Branch, Weeks, Category & Product Name.
- Upon selecting the filters the grid populates the data.
- The grid below has the fields Smart ID, Name, Branch, State, City, Week No, Product Name & Order Quantity.
8.13. *Combo Wise Sales Data*

- Above seen is the report for Combo Wise Sale Data.
- The filter provided in this screen States, Branch, Weeks & Combo Name
- Upon selecting the filters the grid populates the data
- The grid below has the fields Smart ID, Name, Branch, State, City, Week No, Combo Name & Combo Quantity.
8.14. Purchase History First 100 Miles

- Above seen is the report for Purchase History First 100 Miles.
- The filter provided in this screen Weeks, Branch & My Miles
- Upon selecting the filters the grid populates the data
- The grid below has the fields Smart ID, Name, Miles To, Billing Date, Billing Week, Order No, Branch, Miles, Activation Week.
### 8.15. Purchase History After First 100 Miles

Above seen is the report for Purchase History After First 100 Miles.

The filter provided in this screen Weeks, Branch & My Miles

Upon selecting the filters the grid populates the data

The grid below has the fields Smart ID, Name, Miles To, Billing Date, Billing Week, Order No, Branch, Miles.

<table>
<thead>
<tr>
<th>S. No</th>
<th>Smart ID</th>
<th>Customer Name</th>
<th>Miles To</th>
<th>Billing Date</th>
<th>Billing Week</th>
<th>Order No</th>
<th>Billing Branch / Smart Shoppe</th>
<th>Miles</th>
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</thead>
<tbody>
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<td>Vijayv. Labh</td>
<td>1637423</td>
<td>03-May-2014</td>
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</tr>
</tbody>
</table>

**Total My Miles Purchased**: 46.99

**Miles to be Purchased**: 53.01
Deactivation Order View

Above seen is the report for Deactivation Order View.

The filter provided in this screen States, Branch, Weeks, My Miles, Sale Type.

Upon selecting the filters the grid populates the data.

The grid below has the fields Smart ID, Name, Sponsor ID, Sponsor Name, Sale Order No, Billing Date, Billing Week, Deactivation Week, Deactivation Date, Deactivation Week.